



# Koalaa Child

# Safeguarding Policy 2025

## January 2025

### **1. Policy Statement**

1.1 The purpose of this policy statement is:

- To protect all children and young people who interact with Koalaa and receive Koalaa's services from harm and abuse of any kind.
- To provide staff and partners, as well as children, young people and their families, with the overarching principles that guide our approach to child protection.

This policy applies to anyone working for or on behalf of Koalaa, including senior managers, paid staff, volunteers, charity and event partners, volunteers and students.

### **2. Responsibility**

2.1 As Head of Koalaa Kids, Amy Green holds responsibility for the updating of this policy on a regular basis (see final page), for disseminating the information to all staff members, and offering staff opportunities to undertake relevant training courses.



### **3. Legal framework**

3.1 This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children across the UK. A summary of the key legislation and guidance is available from [nspcc.org.uk/childprotection](https://www.nspcc.org.uk/childprotection).

### **4. Supporting documents**

4.1 This policy statement should be read alongside Koalaa's other organisational policies, procedures, guidance and other related documents.

### **5. Koalaa believes**

5.1 All children, regardless of age, disability, gender, race, religion or belief, sex, or sexual orientation have an equal right to protection from all types of harm or abuse

5.2 We have a responsibility to promote the welfare of all children and young people, to keep them safe and to operate in a way that protects them.

### **6. We will seek to keep children and young people safe by:**

- valuing, listening to and respecting them
- appointing a nominated child protection lead and deputy for children and young people



- adopting child protection and safeguarding best practice through our policies, procedures and practice
- developing and implementing an effective online safety policy and related procedures
- providing effective management for staff and volunteers through supervision, support, training and quality assurance measures so that all staff and volunteers know about and follow our policies, procedures and behaviour codes confidently and competently
- recruiting and selecting staff and volunteers safely, ensuring all necessary checks are made
- Recording, storing and using information professionally and securely, in line with data protection legislation and guidance [more information about this is available from the Information Commissioner's Office: [ico.org.uk/for-organisations](https://ico.org.uk/for-organisations)]
- using our safeguarding and child protection procedures to share concerns and relevant information with agencies who need to know, and involving children, young people, parents, families and carers appropriately
- using our procedures to manage any allegations against staff and volunteers appropriately
- ensuring that we provide a safe physical environment for our children, young people, staff and volunteers, by applying health and safety measures in accordance with the law and regulatory guidance
- building a safeguarding culture where staff and volunteers, children, young people and their families, treat each other with respect and are comfortable about sharing concerns.
- Storing all registration forms securely and data will only be accessed by relevant staff members. I.e. Limb Buddies, Limb Fitters and the design team



- Ensuring that all limb photographs (required for the remote fitting of prosthetics) will be stored anonymously and securely and will be accessible only to those with a valid DBS check and cause to do so. I.e. Limb Buddies, Limb Fitters and the design team
- Ensuring that all staff members hold an appropriate level of DBS check, to be completed during onboarding.
- Ensure that all team leaders have the opportunity for their staff to undertake certified child protection training where they deem it appropriate

## **7. Policy Approval**

This policy has been approved by the directors and is supported by senior management. All relevant staff are trained on the importance of this policy and their role in implementing and maintaining it.

A handwritten signature in black ink, appearing to be "Nate Macabuag", written over a faint circular stamp or watermark.

Approval:

Nate Macabuag  
(Founder/Director)

Date: \_\_\_20th January 2025\_\_\_